

PADMASHREE DR.D.Y.PATIL UNIVERSITY

(Established under section 3 of the UGC Act, 1956 vide notification no. F.9.21/2000-U.3 Dated 20.06.2002 of the Govt. of India)

Accredited by NAAC with CGPA of 3.35 on Four Point Scale at 'A' Grade



Prospectus and Application form

BAIET 2010

B.Ed. All India Entrance Test

DEPARTMENT OF EDUCATION

Sector 7, Dr. D. Y. Patil Vidyanagar

Nerul, Navi Mumbai-400 706

Tel. No. : 022- 27704228

For Selection of Candidates for Admission to the B.Ed. Programme

BAIET 2010

IMPORTANT INFORMATION AT A GLANCE

- Registration/ Application Form** : Rs. 500/- by D.D.drawn from a Nationalized bank in favour of “*Padmashree Dr. D. Y. Patil University*” payable at Navi Mumbai. Form may also be downloaded from our website www.dypatil.ac.in
- Charges for BAIET 2010**
- Last date for Receipt of Completed Forms** : Completed application forms will be accepted only **up to 5.00 pm on 14th May 2010** at the address of the
Coordinator: BAIET -2010
Padmashree Dr. D. Y. Patil University Bldg
Sector 7, Nerul
Navi Mumbai -400706.
Contact No.
- Submission of Application with late Fee of Rs. 100/-** : Upto 5.00 p.m. on 21st **May 2010**
- Distribution of Hall Tickets** : From 10.00 am to 11.00 noon on the day of the Entrance Test examination
- Date, Time & Venue of BAIET 2010** : **Friday, 23rd May 2010** from 11.00 pm to 12.00 pm at Padmashree Dr. D.Y. Patil University
Dr. D. Y. Patil Vidyanagar
Nerul, Navi Mumbai 400 706
- Announcement of Results** : **1st June 2010**
- Schedule of Counseling** : **9th June 2010**
- Commencement of Classes** : **14th June 2010**
- NOTE:** : **If the dates are changed according to the schedule of the Management authorities it will be informed to the student by the concerned authorities.**
- Documents to be Brought** :
1. SSC / Equivalent Examination Marks Statement and Certificate
 2. H.SC / Equivalent Examination Marks Statement and Certificate
 3. First Year Graduation Mark sheet
 4. Second Year Graduation Mark sheet
 5. Final Year Graduation Mark sheet
 6. Passing Certificate / Degree Certificate of Graduation
 7. Bonafide and Character Certificate from the Institution last attended
 8. Leaving Certificate / Transfer Certificate from the Institution in which you had studied last
 9. Backward Class, Caste and Caste Verification Certificate from Competent Authority(by candidates belonging to all categories of Backward Class)

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PADMASHREE DR. D. Y. PATIL UNIVERSITY, NAVI MUMBAI

B.ED ALL INDIA ENTRANCE TEST-2010 (BAIET 2010)

ADMISSION PROCESS

1. Introduction:

The All India Entrance Test 2010 (BAIET-2010) is conducted for selection of candidates for admission to Bachelor of Education (B.Ed.) Programme at the Department of Education, for the academic year **2010 – 2011**.

The Department of Education is approved by the **National Council of Teacher Education, (NCTE), New Delhi** the **medium of instruction** for the Programme is **English and Marathi**. Some coaching may, however, be provided for students in Hindi, if required. An Admission Committee consisting of experienced persons from the University will steer the management of the admission process. This Committee will be responsible for conducting the BAIET-2010, the declaration of results, the Counseling process and final admission.

2. Mode of Entrance Test

The BAIET-2010 will be of an hour's duration. The question paper will be in English and Marathi consisting of 50 multiple choice questions, each carrying 1 mark. There will be no negative marking. Forms are available on the website mentioned above.

Coordinator: BAIET-2010 -

- i) Dr. D. Y. Patil University Bldg
Near **Pro-Chancellor's Office**
Padmashree Dr. D. Y. Patil Vidyanagar,
Sector 7, Nerul, Navi Mumbai – 400706
Tel. 91-22-30965888 / 30965988
- ii) Department of Education
Padmashree Dr. D. Y. Patil University
Dr. D. Y. Patil Vidyanagar,
Sector 7, Nerul, Navi Mumbai – 400706
Tel: (022) 27704228

It is also available on the University website www.dypatil.ac.in. Other details regarding syllabus, model question paper, etc. are given separately in this prospectus. Kindly note

that completed Application forms are to be submitted only online on web site and at the address of:

Coordinator BAIET-2010
Dr. D. Y. Patil University Bldg
Near Pro-Chancellor's Office,
Dr. D. Y. Patil Vidyanagar
Sector 7, Nerul, Navi Mumbai-400706
Tel. 91-22-30965888 / 30965988

3. Date, Time & Venue of BAIET-2010:

The BAIT -2010 will be conducted on **Friday**, 7th May 2010 from 1.00 pm to 2.00pm at the Nerul campus of Padmashree Dr.D.Y.Patil University, Dr.D.Y.Patil Vidyanagar, Nerul, Navi Mumbai 400 706.

4. Eligibility Criteria

Candidates possessing a **graduation degree** from a recognized University with a minimum of 45% marks will be eligible to appear for BAIET-2010. Relaxation of category candidates as per the Rules of the State Government.

5. Instructions for filling in the Application Form

Candidates are advised to retain with them a **photocopy** of the completed application form before submitting the form for their personal record and future reference. Write **IN CAPITAL LETTERS ONLY** and tick the correct boxes. Ensure that the candidate's name and date of birth **are the same** as those mentioned in their High School Board certificate. If there has been a **change in the name**, attach an attested copy of affidavit / gazette notification / marriage certificate, etc. as may be applicable. Fill in the application form completely. Incomplete or unreadable forms may be rejected. Attach **Demand Draft and attested copies of all required documents.**

5.1 Name of the Candidate:

Write your name in **CAPITAL LETTERS**. Write only one letter in each box leaving one box blank between any two parts of the name, as shown below:

Example: Pawar Milind Prabhakar (in BLOCK CAPITALS - Surname First)

5.2 Date of Birth:

Enter the date, month and year of your birth as per the English calendar. Use numeral 01 to 31 for date; 01 to 12 for month; and the year as per the example given below:

Example: If date of Birth: 5th December 1982, it should be entered as:

D	D	M	M	Y	Y	Y	Y
0	5	1	2	1	9	8	2

5.3 Sex:

Tick the appropriate box:

Male

Female

5.4 Category:

Tick the appropriate box.

- General Category

- Backward Class

5.5 Address for **Correspondence**:

Write your **complete postal address** to which communication is to be sent. Mention Tehsil /Taluka and District in which the place is situated with the **Pin Code number**.

5.6 Permanent Address :

Write your complete permanent address. Also mention Tahsil and District in which the place is situated. Mention correctly State and PIN code of the place.

5.7 Tel. No. Resi. (With STD Code)

Write your contact telephone number **with STD code** prefixed to it. Also write your mobile number if any.

5.8 E-Mail ID

Write your most accessed E-Mail ID.

5.9 Qualifying Examination:

Write the name of the University from which you **graduated** and the **subjects** offered at the **final year** with the marks obtained in each paper.

5.10 Signature of the Candidate:

Ensure that you **sign** with a **blue or black ball point pen** within the box provided. The signature should not go beyond or touch the border of the box.

5.11 Declaration:

Candidates **as well as parent / guardian** must **sign** the declaration. The date and place must also be mentioned. Applications, which are not signed by both the candidate and the parent / guardian, shall be treated as incomplete and therefore may be rejected.

5.12 Photograph:

Paste a **recent** (not more than 3 months old) photograph (size 3.5cm x 4.5 cm) in the box provided in the Application Form. It is expected that the candidate will have **the same appearance** at the time of the test as in the said photograph. Also paste one photograph on the **Hall Ticket & Attendance Sheet**. Follow the instructions as given in paragraph 6. The photograph must be signed by the candidate using a **fine permanent pen** without defacing it.

6. Hall Ticket

The **Hall Ticket** is very important. This will be issued based upon the candidate submitting the form complete in all respects before the last date for submission of application form. The Hall Tickets will be issued on the day of the Entrance Test from 11.00 am to 12.00 noon at BAIET - 2010 centre. Since the Hall Ticket is an important document, candidates must not tamper with the same or make any changes in the entries made by the Admission Committee. The Hall Ticket **must be produced at the time of entering the Examination Hall at the Centre** and later, when necessary, and also at the time of Counseling. The Hall Ticket is **not transferable** to any other person.

The Hall Ticket Numbers of the candidates along with the name and address of the Examination Centre allotted to him will also be displayed on the website of the University. The candidates have to report for examination at the Examination centre allotted to them.

7. Submission of the Application Form and the Entrance Test Fee

7.1 The fee for the Entrance Test is **Rs. 500/-**. The fee is payable by **Demand Draft** drawn in favour of **“Padmashree Dr. D. Y. Patil University”** on a Nationalized / Scheduled Bank, payable at **Navi Mumbai / Mumbai**. The particulars of the draft must be filled in the body of the Application Form as well as in both parts of the separate sheet (**Receipt**) attached along with the Application Form. **The candidates should write their full name, address and application number on the reverse of the demand draft.**

7.2 The last date for receipt of completed Application Forms at the address given below is up to 5 p.m. on **3rd May 2010** with late fees.

To
The Coordinator, BAIET-2010
Padmashree Dr. D. Y. Patil University
Besides **Pro-Chancellor’s Office**,
Dr. D. Y. Patil Vidyanagar Campus,
Sector 7, Nerul, Navi Mumbai. 400 706

7.3 It will be the responsibility of the candidate to ensure that his Application Form along with the Demand Draft for Test fee and the supporting documents **reaches the Office** of the Coordinator **within the specified date and time**. Applications received after the due date or not accompanied by the demand draft covering Test fee or attested copies of documents shall be rejected and such candidates shall not be allowed to appear for the Entrance Test. The Admission Committee will **not be responsible for non-receipt of the applications** within the specified time and date due to postal or courier service delays.

8. Merit List

The results of the BAIET-2010 containing names of the candidates, their Hall Ticket Number, the rank and the marks obtained by them will be declared by the Admission

Committee at 3.00 p.m. on **15th May 2010**. The list will carry the names of only those candidates who have secured 50% and more marks (i.e. 25 marks and above out of 50) at the **BAIET-2010**. The results of the Entrance Test will be exhibited on the **University and Department Notice Boards**.

9. Re-evaluation

There is no provision for re-evaluation of Answer Books.

10. Fee Structure:

10.1 The Annual fee payable by candidate for academic year 2010-2011

Course	Fees
Tuition Fees	60,000/-
Enrollment Fees	1,000/-
Eligibility Fees	1,000/-
Examination Fees	1,000/-
Development Fees	1,500/-
Miscellaneous Fees	500/-
TOTAL	65,000/-

10.2 Mode of payment:

Candidates will have to bring a Demand Draft of Rs. 65,000/- drawn in favour of **? Department of Education, “Padmashree Dr. D. Y. Patil University”** payable at Mumbai / Navi Mumbai while reporting for counseling. Requests for extension of time limit for payment of fees or to accept partial payment will not be entertained under any circumstances.

10.3 Refund Rules

In case of cancellation of admission within one month from the date of admission the fees will be refunded in full, after deduction of Rs.1,000/- towards administrative charges.

11. Selection Process

Candidates who secure a **minimum of 50% marks** at the BAIET-2010 and satisfy the **eligibility norms** laid down by the University shall be eligible for admission to

the B.Ed. Course and would be offered **provisional admission** on the basis of their inter-se merit at the time of Counseling. For details, see paragraph 13 Counseling.

12. Tie Breaker Rules

In case of equal marks at the conclusion of the selection process, the following procedure shall be applied for determining inter-se merit:

- a.** A candidate securing higher percentage at the qualifying examination shall be preferred.
- b.** If the tie still persists, the candidate securing higher marks in the Higher Secondary School examination shall be preferred.
- c.** If the tie still persists, the candidate securing higher marks in the Secondary School examination shall be preferred.
- d.** If the tie still persists, the older candidate shall be preferred over the younger candidate.

13. Counseling

The merit list shall be a list of the candidates who have secured the minimum of 50% marks in the BAIET-2010. Mere inclusion of a candidate in the merit list would not entitle every candidate to present himself / herself for counseling.

13.1 The Schedule and venue of Counseling shall be displayed on the College Notice Board as well as on the website along with the results of the BAIET-2010. The Candidates are advised to see it and to **report for Counseling at the time and date specified. Counseling invitation letters will not be sent.**

13.2 The physical presence of the candidate at the counseling is essential. Asking a candidate to report for counseling does not mean that he / she will be admitted to the Course. The actual admission will depend **upon the number of seats available** in the **Special Method** when his / her turn comes in order of his / her inter-se merit. Candidates will have to report for counseling at their own cost. Absence of the candidate at the specified time and date will result in instantaneous forfeiture of any claim for admission and the University will not be responsible for this.

13.3 Candidates will be called for counseling according to the published merit list. At the time of Counseling, the eligibility of the candidate for admission shall be **verified from the original documents** and those found eligible will be offered provisional admission. Failure to make payment of fees at the Counseling stage will lead to cancellation of the admission offered to him / her. Candidates selected for admission will have to make payment of fees as mentioned in paragraph No. **10.2**.

14. Waiting List

The Wait list will be operated if any vacancy / vacancies arise at a later stage, but before the last date for admission to the Course as specified by the University. Candidates will be informed by the Admission Committee about the chances of their admission against vacancy / vacancies and in that case, they will have to report immediately and pay the fees.

15. Documents necessary for Verification and Finalization of Admission.

Candidates are required to produce the **originals** of the following documents along with **two sets of attested photocopies**.

1. * SSC / Equivalent Examination Marks Statement and Certificate.
2. H.SC / Equivalent Examination Marks Statement and Certificate.
3. First Year Graduation Marksheet.
4. Second Year Graduation Marksheet.
5. *Final Year Graduation Marksheet.
6. * Passing Certificate / Degree Certificate of Graduation.
7. Post Graduation (completed) Marksheet. (if applicable).
8. * Bonafide and Character Certificate from the Institution last attended.
9. Leaving Certificate / Transfer Certificate from the Institute last attended.
10. * Backward Class, Caste and Caste Verification Certificate from Competent Authority.(by candidates belonging to all categories of Backward Class).

NOTE: Certificates marked with an * will have to be produced at the time of Counseling.

16. Commencement of Classes

The date of commencement of the classes shall be communicated at the time of counseling. Candidates are required to be present on the opening day so that they are aware of the various requirements, facilities, structure and organization of the course content.

17. Discipline

Candidates admitted to the constituent Colleges of the University are subject to the Discipline and Conduct Rules of the University. A Disciplinary Committee will deal with all cases either suo-moto or when referred to it by the Principal of the Institution or the Vice-Chancellor of the University. The decision of the Vice-Chancellor shall be final and binding in this regard.

18. Court Jurisdiction

Any legal dispute arising out of the conduct of the BAIET 2010 and the admission procedure to the constituent colleges of the Padmashree Dr. D. Y. Patil University shall be subject to the jurisdiction of the Courts of Navi Mumbai and the High Court at Mumbai only.

19. Disclaimer

Padmashree Dr. D. Y. Patil University, Navi Mumbai has not authorized any individual agent or agency to deal with admissions in any of their constituent teaching unit. This University will not be responsible for any activities of such individual agents / agencies. It should also be noted that the contents of this Prospectus is subject to change as the University may deem fit. Changes, if any, shall be notified on the web-site of the University.

SYLLABUS AND GUIDELINES

20. Syllabus for the B.ED ALL INDIA ENTRANCE TEST - 2010

Nature: The Entrance Test comprises of four sections:

- a. Mental Ability**
- b. Teacher Attitude**
- c. Teacher Aptitude**

d. General Knowledge

The weightage given to each of these is 20%, 30%, 30% and 20% respectively. Each section will comprise of objective type multiple choice questions. The candidate will be required to answer 50 questions in the space of one hour.

a. Mental Ability: (Weightage 20%)

The content of this section aims to judge the candidate's reasoning power. It also helps to know how fast and accurately one can think. The test will contain items based on Series, Syllogisms, coding-decoding, relationships, analogies, classification, etc. in either the verbal or non-verbal form.

b. Teacher Attitude: (Weightage 30%)

In this section, a set of statements will be presented to the candidate in order to judge one's outlook towards the teaching profession, teachers, parents and society, adjustment, professional ethics, etc.

c. Teacher Aptitude: (Weightage 30%)

This section aims to judge your capacity to become an efficient teacher. It will comprise of questions related to your keenness to update your knowledge, leadership qualities, awareness about recent changes in education and society, communication, professional commitment, etc.

d. General Knowledge: (Weightage 20%)

In this section, the candidate's awareness and acquaintance with happenings at the local, national and international levels, including past events, current affairs, developments in science and technology, history, geography, civics, politics, literature, economics, psychology and behaviour, and education in general, will be assessed.

21. GUIDELINES FOR THE ENTRANCE TEST

1. Pattern of the Entrance Test

1.1 BAIET 2010 will have one question paper. The test will have a duration of one hour and would comprise of 50 multiple choice questions of the objective

type. Each question will carry 1 mark and the questions will be in English and Marathi.

1.2 All questions are compulsory. Do not waste time in reading all the questions first and then selecting some to answer. There is no option and all questions carry equal marks.

1.3 Read the questions one by one and start recording your answer on the answer sheet provided to you. Make sure that the question number on your Test Booklet and the answer number on your Answer Sheet correspond to each other (They should match).

1.4 Select the most appropriate answer from the choices given. Then, using a Blue or Black ball point pen, fill the box completely bearing the correct answer letter in the Answer Sheet. For example: these are the four choices in the boxes:

A B C D

Suppose the correct answer to a question is 'C' , then blacken the box with letter 'C' thus:

A B **C** D

Do not mark your answer in any other way.

1.5 In case you are required to change your answer, cancel the earlier one by putting a cross (X) on it, and then mark the box now chosen by you as explained in 1.4 above.

1.6 If you are not able to answer a question, leave it and proceed further. Do not spend time on it, you may come back and try it later on.

1.7 Avoid marking answers at random or based on guesses.

2. Sample Questions:

Some sample questions pertaining to each of the four sections are given below:
The type of questions included here are **only illustrative and not exhaustive**.
Actual test questions may or may not conform to those illustrated here. They may also contain types **different from** those shown here.

a. Mental Ability:

2.1 **Series:** Here a problem is presented in the form of three figures on the left hand side. These three problem figures compose a series. The fourth box has a question mark.

Example:

Option:

You will notice that in the question figures, the picture is moving in a clock-wise direction. You have to decide which picture out of those provided will fit the empty box following the same pattern. Thus the figure marked **'C'** is the correct answer.

2.2 **Syllogism:** Two separate statements are provided. From the given two statements, you have to draw the correct conclusion:

Example: (a) All tigers are animals
(b) Some animals are white

Options: A. All tigers are white
B. All animals are white
C. Some tigers are not animals
D. Some tigers are white

Here the **answer** is **"D"**

2.3 **Relationship:** You have to work out the relationship of two persons from the information given in the question.

Example: A is the brother of B. B is the brother of C. C is the husband of D.
E is the father of A. How is D related to E ?

Options: A. Wife B. Daughter C. Daughter-in-law D. Sister

Here the correct **answer** is **'C'**.

2.4 Analogy: First of all establish the relationship between the first two words in the given pair. Then find the same relationship in one of the pairs in the alternatives given.

Example: Pilot : Plane **Options:** A. Lawyer : Court
B. Tractor : Farmer
C. Captain : Ship
D. Actor : Stage

Here the correct **answer** is **'C'**

2.5 Coding and Decoding: A code consists of different signs and symbols used in a specific way. Different numbers, figures, letters, etc. can also be used. Sometimes, coding can be done by changing the order of letters. Decoding can be done easily when you find the rule behind the code.

Example: In a certain code, MOTHER is written as 162534 and FAME is written as 9813. How is FARMER written in that same code?

Options: A. 984134 B. 984314 C. 984134 D. 984143

Here the correct **answer** is **'A'**

b. **Teacher Attitude:** Here a number of statements are given. You have to decide which category of response comes closest to your opinion or viewpoint.

The **options** are:

A. Strongly Disagree; B. Disagree; C. Agree; D Strongly Agree.

c. **Teacher Aptitude:** A number of statements are given. You have to mark the category of response which comes closest to your opinion or viewpoint or which closely reflects your normal behaviour.

A. Strongly Disagree; B. Disagree; C. Agree; D. Strongly Agree.

d. **General Knowledge:** Here you have to select the correct fact / answer to the question asked.

22. Regulations at the Test Centre

22.1 The Examination Hall will be opened 30 minutes before the commencement of the Test. Each candidate is allotted a Hall Ticket Number. He / she should find and occupy the seat with the allotted number. Candidates must carry their Hall Ticket with them and produce it on demand for admission to the Test Hall. Candidates will not be allowed to write the test if they do not carry a valid Hall Ticket issued by the University with them. The Invigilator will give general instructions 15 minutes prior to the commencement of the examination. The Invigilator will check the Hall Tickets of the candidates, during the test, to check the identity of each candidate. While this is being done, the candidate must sign in the attendance sheet and in the declaration on the answer sheet in the presence of the invigilator. The invigilator will also sign in the place provided in the Hall Ticket, and Answer Sheet on the front side.

22.2 The candidates will receive the Answer Sheet 10 minutes prior to the commencement of the Examination. They must ensure that the Answer Sheet they have received is correct and properly printed on both sides. Five minutes before the commencement of the Test, the candidates will receive the Test Booklet. They must again ensure that the Test Booklet received by them is correct and printed properly. Each Test Booklet has a specific five-digit Test Booklet number on the front page. Candidates must write this number on the Answer Sheet and also darken circles at the appropriate place as shown in the example

22.3 No candidate will be allowed to enter the Examination Hall after the Test has begun. Candidates will remain seated till the completion of the duration of the Test. Once candidates leave the Hall, they cannot return under any

circumstances. Candidates are expected to maintain perfect silence for the entire duration of the Test. Any conversation, gesticulation or disturbance of any kind shall be deemed as misbehavior and may warrant expulsion from the Examination Hall.

22.4 The Admission Committee will take strict action against candidates who use unfair means or impersonation. Such candidates will be asked to leave the Examination Hall immediately and they will be liable to be debarred from taking the Examination either permanently or for a specified period to be decided by the University. The Admission Committee will reserve the right to withhold the result of such candidates.

22.5 Candidates have to write their Name and Hall Ticket Number in the appropriate places on the Answer Sheet. The name should be written in BLOCK LETTERS. All entries must be made using a blue or black ball-point pen. Wherever the entries have to be marked in the circles, it should be done by completely darkening the corresponding circles, as explained in the example given below.

22.6 The candidate will be solely responsible for putting in a wrong Hall Ticket Number or the wrong Test Booklet Number on the Answer Sheet. Candidates must stop marking the answers when the warning bell is run at the closing time. After completing the Test and before handing over the Test Booklet and the Answer Sheet, the candidate should check again that all the particulars required in the Test Booklet and the Answer Sheet have been correctly written. Candidates must ensure that the Hall Ticket Number and the Test Booklet Number are correctly written in the Answer Sheet. Incorrect or wrongly entered Numbers may result in the Answer Sheet not being evaluated. Answer Sheets of candidates who do not submit the Test Booklet before they go out of the Examination Hall will not be evaluated. Such candidates will be debarred from writing the Test in future.

22.7 Candidates will not be allowed to carry any textual material (printed or written), or any other material except the Hall Ticket inside the Test Hall.

Candidates are also not permitted to carry any device that is likely to be of unfair assistance. Smoking in the Test Hall is strictly prohibited. No eatables or drink will be permitted in the Test Hall.

23. Marking of Answers

23.1 Each Multiple Choice Question will have four responses labeled A, B, C and D. Only one of the four responses is the correct or the most appropriate answer. Candidates should indicate the correct or most appropriate answer by darkening the appropriate circle completely. Questions may also be in the form of incomplete sentences. Candidates should appropriately mark one of the four responses, which complete the statement.

23.2 Please note that candidates must bring their own pens, pencils, sharpeners and erasers. They are not allowed to take from or give anything to another candidate during the examination. The order of questions in the Test is not the same in all the Booklets, i.e. they are in jumbled order. Candidates must never change their Test Booklets during the Test.

24. Changing the Answer

If a candidate wants to change any answer on his / her answer sheet, he / she should put a cross on the circle darkened and then should darken the circle of desired option. Candidates are advised to decide about the answer before they mark it on the answer sheet. This would save valuable time which would otherwise get wasted in erasing the mark and re-doing them.

25. Rough Work

If a candidate wishes to do rough work, then it should be done in the **Test Booklet itself**. It should never be done on the Answer Sheet.

26. Scoring

Each question carries one mark. There is no negative marking. If the answers are not marked correctly, then it will be considered as a wrong answer. No request for re-evaluation or re- checking will be entertained.

DISCIPLINARY MEASURES AGAINST RAGGING

The Padmashree Dr. D. Y. Patil University does not allow ragging in its campuses including Hostels We have **Anti-Ragging** Committees to monitor and prevent ragging. This is as per the guidelines of the University Grant Commission (UGC). Here is an extract from the report of the Committee Constituted by the University Grants Commission to frame guidelines to curb the menace of 'ragging' in University/Educational institutions.

Forms of Ragging

Ragging is found to take the following forms (the list is only indicative and not exhaustive)

Crisp orders

- To address **seniors** as 'Sir'
- To perform mass drills
- To copy class notes for the **seniors**;
- To serve various errands,
- To do menial jobs for the **seniors**;
- **To ask**/answer vulgar questions;
- To look at pornographic pictures to 'shock the Freshers out of their innocence';
- To force to drink alcohol, scalding tea, etc.,
- To force to do acts with sexual overtones, including homosexual acts
- To force to do acts which can lead to physical injury/mental torture or death;
- To strip, kiss, etc.;
- To do other obscenities

Punishments

The following could be the possible punishments for those who are found guilty of participation in or abetment of ragging. The quantum of punishment shall, naturally,

depend upon the nature and gravity of the offence as established by the Disciplinary Committee or the Court of law.

- 1) Cancellation of Admission.
- 2) Suspension from attending classes.
- 3) Withholding/withdrawing scholarship/fellowship and benefits.
- 4) Debarring from appearing in any test/examination or other evaluation process.
- 5) Withholding results.
- 6) Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
- 7) Expulsion from the hostel.
- 8) Expulsion from the institution for periods varying from 1 to 1 semesters.
- 9) Expulsion from the institution and consequent debarring from admission to any other institution.
- 10) Fine up to Rs. 25,000/-
- 11) Rigorous imprisonment up to three years.

While the first 10 types of punishment can be awarded by the appropriate authority of the institution itself, the last punishment can be awarded only by a Court of law.

*** If any incident of ragging comes to the notice of the authority, the concerned authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Department.**

Maintenance of discipline among the students and disciplinary powers of the University (Under Rule 26(h) of MOA):

BL 466 a) Every student, during his course of studies, shall be under disciplinary jurisdiction of the competent authority which shall take appropriate action, in case of indiscipline, misconduct on part of the student.

b) Definitions: In this Bye-Laws unless the context otherwise requires,

i) **'Student'** means a person who is enrolled in the **Institute** for receiving

instructions and /or qualifying for any degree or diploma or certificate of the Institute.

- ii) **‘College’** means a constituent college runs by the **Institute**.
- iii) **‘Competent Authority’** means the Vice Chancellor of the **Institute** or the person to whom the powers are delegated by the Vice- Chancellor under these Bye-Laws.
- c) The Vice-Chancellor may, by order, delegate all or any of his powers under the Memorandum of Association as he deems fit, to such other officer as he may nominate in that behalf.
- d) The Vice-Chancellor may in exercise of his powers, by order direct that any student or students be expelled or rusticated for a specified period or be not admitted to a course of study in college for a specified period or be punished with fine, not exceeding Rs. 5000/- or be debarred from appearing in an examination conducted by the **Institute** for a specified period not exceeding five years or that the result of the student or students concerned in the examination in which he or they have appeared be cancelled. Provided that, the Vice-Chancellor shall give reasonable opportunity to the student concerned of being heard if expulsion is for a period exceeding one year.
- e) Obligations of the students: Every student, shall at all the time,
 - i) conduct himself properly,
 - ii) maintain proper behaviour,
 - iii) observe strict discipline both within the campus of the college, hostel, hospital and also outside, in buses, railways, or at public places or at picnic or study tours, organized by the college or playgrounds or in extra curricular activities.
 - iv) ensure that no act of his purposely or otherwise brings the **Institute** or college in disrepute.
- f) Any act of a student which is contrary to the provisions of clause (e) above shall constitute misconduct and /or indiscipline, which terms shall mean and include, among others any one or more of the acts jointly or severally, mentioned hereinafter, namely:
 - i) Any act whether directly or indirectly causes or attempts to cause disturbance in the lawful functioning of college and / or **Institute**.
 - ii) Habitual unpunctual in attending lectures, practicals, clinics, tutorials, sessional examinations and other courses as may be prescribed.
 - iii) Repeated absence from lectures, tutorials, practicals and other courses, as prescribed.

- iv) Any act whether direct or indirect through the media or newspapers and / or other media, by which, in the opinion of the competent authority, the college and **Institute** stand defamed, and any other act of intimidating and / or assailing and / or threatening the employees / officers / officials of the college and **Institute** and any act to cause damage to the assets of the **Institute** and college by any means.
- v) Occupation of any building such as, hostel, room, residential quarter or such other accommodation in the premises owned or hired by the college or **Institute** without prior permission from the competent authority.
- vi) Permitting or conniving with any person not authorized to occupy any hostel room, residential quarter, or any accommodation or any part thereof of the college or **Institute**.
- vii) Securing admission in the **Institute**, to any undergraduate or post-graduate programme or any other course by fabrication of the documents or suppression of facts or information.
- viii) Obstruction to any student or group of students in his or their legitimate activities pertaining to classroom, laboratories, fields, playgrounds, gymnasium or places of social and cultural activity within the campus of the college and **Institute**.
- ix) Suppressing material information or supply of false information to the college and **Institute**, for seeking any privilege.
- x) Possessing or using any fire arms, lethal weapons, explosive, or dangerous or corrosive substance on the premises of the college, hostel, playground and **Institute**.
- xi) Possessing or consuming any poisonous or stupefying drugs or intoxicant in any form in the college, hostel and **Institute**.
- xii) Ragging, bullying or harassing any student in college and **Institute** or outside thereof.
- xiii) Indulging in any act of violence, assault, intimidation or threatening in the institution or hostels or outside thereof.
- xiv) Destroying or attempting to destroy or tamper with any official record or document of the **Institute** and college.
- xv) Misconduct of the student, at any meeting or special functions or sports and cultural activities arranged by the **Institute** and college or at any other public place.

- xvi) Stealing or damaging any form produce or any property belonging to the college and **Institute**, staff member of the college and **Institute** or any other public place.
 - xvii) Instigating violence or participating in any demonstrations or violent agitation or violent strike in the college and **Institute**.
 - xviii) Instigating or participating in any '*gherao*' of any official or staff member of the **Institute**.
 - xix) Violation of any of the rules and regulations of the **Institute** or of the competent authority.
 - xx) Gambling in any form in the **Institute** or college, hostel etc.
 - xxi) Disorderly behaviour in any form or any act specifically forbidden by the competent authority.
 - xxii) Refusal to appear to give evidence before enquiry officer appointed by the competent authority with respect to a charge against student concerned.
 - xxiii) Any act violating any provision of the Memorandum of Association, Bye-Laws made thereunder.
 - xxiv) Conviction in the court of law for criminal offence involving moral turpitude.
 - xxv) Any other act not specifically mentioned hereto before which, whether by commission or omission, as would in the circumstances of the case be considered by the competent authority as an act of misconduct and / or indiscipline.
- g) The competent authority may impose any one or more of the following punishment(s) on the students found guilty of misconduct, indiscipline, in proportion thereof:
- i) warning / censure / reprimand
 - ii) fine not exceeding Rs. 5,000/-
 - iii) cancellation of the scholarship / award / prize / medal, awarded to the student by the **Institute**, with prospective effect.
 - iv) expulsion from the college.
 - v) debarring from admission to a course or courses of study in the concerned college, debarring from appearing for examination or examinations, conducted by the **Institute** concerned, for a specific period, not exceeding five years.

- vi) cancellation of performance of the student concerned in an examination in which he has appeared.
- vii) rustication from the **Institute** for the period not exceeding five years.
- h) If the competent authority is satisfied that there is a prima facie case for inflicting penalties, mentioned in clause No. (g) above it may itself or through other person(s), authorized by it, for this purpose, shall make inquiry, in following manner;
 - i) due notice in writing shall be given to the student concerned about his alleged act of misconduct / indiscipline.
 - ii) student charged shall be required within three days of the receipt of the notice to submit his written representation about such charge(s).
 - iii) if the student fails to submit his written representation within specified time limit, the inquiry may be held separately.
 - iv) if oral evidence of the witness against student is recorded by the enquiry authority, the student charged shall be given an opportunity to cross examine the witness concerned.
 - v) if the student charged desires to see the relevant documents, which are being taken into consideration or are to be relied upon for the purpose of proving the charge or charges, the same may at the discretion of the enquiry authority, be shown to him after the notice as provided in sub-clauses (I) above is furnished to him.
 - vi) the student charged shall be required to produce documents, if any, in support of his defense. The enquiry authority may admit relevant evidence, documentary, or otherwise, at the stage before the final orders are passed.
 - vii) legal practitioner shall not be allowed to appear either on behalf of the student charged or the **institute**, in the proceedings before the enquiry authority.
 - viii) enquiry authority shall record findings on each implication of misconduct or indiscipline and the reasons for such findings and submit the report along with proceedings to the competent authority.
 - ix) the competent authority on the basis of findings shall pass such orders, as it deems fit.
 - i) Provided that procedure prescribed above need not be followed and all or any of its provisions may be waived in the following circumstances:

- i) when the student charged admits the charges in writing.
- ii) when the student charged has absconded for any other reasons or it is impracticable to communicate with him.
- iii) if in the opinion of the competent authority, a punishment or fine not exceeding Rs.5000/- or reprimand, censure, warning is sufficient.
- iv) if the punishment or rustication is imposed on a student by the Vice-Chancellor or such other person in whom the authority is vested by him, student shall be entitled to prefer an appeal to the grievance committee of the **Institute** within seven days of the receipt of the notice of the punishment.

- j) In respect of such student, Principal of the respective college shall maintain the record of punishment.

- k) The **Institute** shall, on each occasion of any punishment being imposed on any student, intimate by a letter, to be sent under a certificate of posting, the fact of such imposition to the parent or guardian of such student on the address available in the college record.

- l) *A copy of these rules shall be supplied to each student at the time of his admission to the **Institute** / college and a receipt for the same shall be obtained from the student This receipt shall form a part of the record of admission of the students.*

BAIET- 2010

RECEIPT

ALL INDIA ENTRANCE TEST FOR SELECTION OF CANDIDATES FOR ADMISSION TO B.ED.COURSE

PADMASHREE DR.D.Y.PATIL UNIVERSITY

(Established under section 3 of the UGC Act, 1956 vide notification no. F.9.21/2000-U.3 Dated 20.06.2002 of the Govt. of India)

Accredited by NAAC with CGPA of 3.35 on Four Point Scale at 'A' Grade Navi Mumbai

Note : Candidates should fill both the copies of this format. The copy marked "Candidate's Copy" will be sent to as receipt for payment of Entrance Test Fee.

Name & address of the Candidate Application Number

.....
.....

Particulars of the Demand Draft:

Name of the Bank

Issuing Branch

D.D.No..... Date Amount

Received the Entrance Test fee as mentioned above.

Date : Stamp..... Accounts Clerk/Cashier

BAIET- 2010

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Navi Mumbai

HALL TICKET

Date of Exam:.

Name and address of the Entrance Test Centre allotted to the candidate.

Padmashree Dr. D.Y. Patil University
Dr. D.Y.Patil Vidyanagar, Nerul, Navi Mumbai 400 706

Hall Ticket Number

Paste your recent
Photograph

Sign on the photograph

Candidate's Signature**

Invigilator's
Signature**

Coordinator

** To be signed in the presence of the invigilator in Examination Hall

Note : The candidate should fill in his /her name and address, affix recent photograph in the space provided in the Hall Ticket and Attendance Sheet and send them along with the Application Form.

BAIET-2010

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Navi Mumbai

ATTENDANCE SHEET

Date of Exam:.

Name and address of the Candidate

Application Number

Name and address of the Entrance Test Centre
allotted to the candidate.

Padmashree Dr. D.Y. Patil University
Dr. D.Y.Patil Vidyanagar, Nerul, Navi Mumbai
400 706

Hall Ticket Number

Paste your
recent
Photograph

Sign on the
photograph

Candidate's Signature**

Invigilator's Signature**

** To be signed in the presence of the invigilator in Examination Hall

Note : The candidate should fill in his /her name and address, affix recent photograph in the space provided in the Hall Ticket and Attendance Sheet and send them along with the Application Form.

AUTHORISATION FOR REPRESENTATION

I,, son/daughter of, being unable to attend the counseling session for admission to the Bachelor of Education (B.Ed.) course in Padmashree Dr.D.Y.Patil University, Navi Mumbai, aton do hereby authorizewhose photograph is affixed below and who will sign as shown there under, to represent me at the counseling session. I hereby declare that the decision made by the said authorized representative will be irrevocable and that it will be final and binding on me. This authorized representative will present all the necessary documents in support of my eligibility, pay the requisite fees and complete all the formalities as may be necessary, on my behalf.

Name of the Candidate

Application NumberHall Ticket Number

Examination Centre Merit Number

Reason for absence

Paste recent photograph
of the representative with
his signature thereon

Paste recent photograph
of the candidate with his
signature thereon

Signature of the Candidate

Signature of the Representative

Signature of the Parent/
Guardian as recorded in the
Application Form

NOTES

www.dypatil.ac.in

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